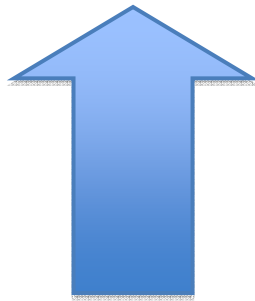


How to enter a meet online with OHRunners/Ohio MileSplit

Step 1: Go to <http://oh.milesplit.us> and sign in.

You will need to have claimed your team and edited your roster before entering online.

Step 2: Put your cursor over Calendar and Drop Down menu will appear. Select the season that you will be entering a team for, such as "2009 Cross Country"



Step 3: Scroll down until you find the meet you want to enter, meets are sorted by date.



Step 4: Click on the green  button

Step 5: Next you will see the following screen where you can enter your team by clicking on the gray "Enter Team" button-

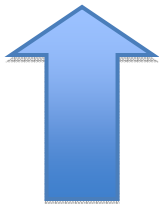


Online Registration

Registration Details

Registration Opens: August 01, 2009 12:00AM EDT
Registration Closes: September 24, 2009 8:59PM EDT
Invitational/Open: Open
Payment Options: Day of Meet Payment Not Allowed. No Refunds.
Open to Schools? High Schools Middle Schools
Open to Clubs? None.
Open to Individuals? None.

Enter Team »

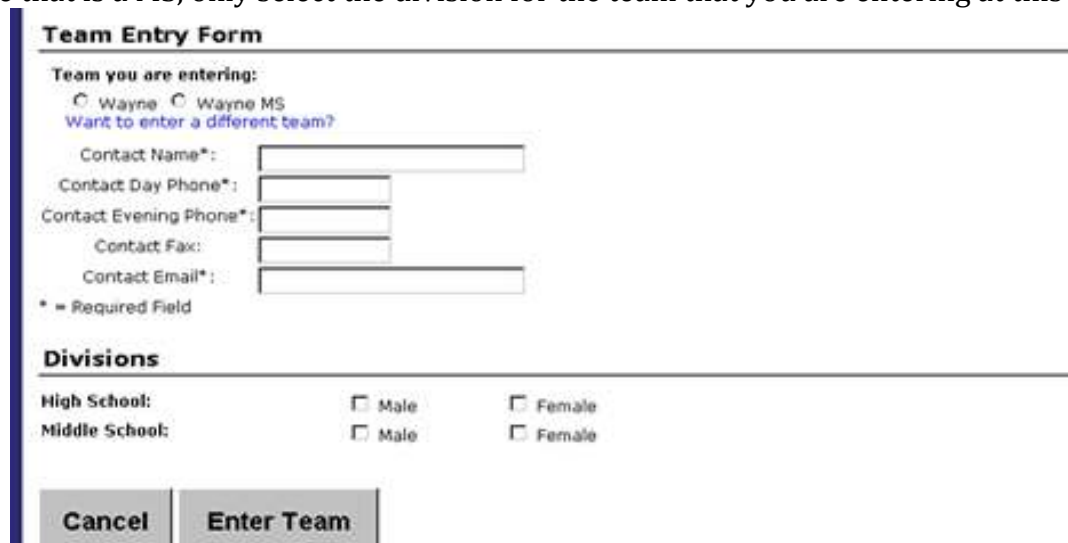


Step 6: Fill out the information on the Team Entry Form.

Step 6A). Select the team that you are entering. (You will only have this option if you are entering a HS and MS team).

Step 6B). Then fill out the personal information, your name and email address have already been filled in, but you will need to fill in both a daytime and evening phone number.

Step 6C). Then fill in the Divisions that you are entering. If you have two teams, one that is HS and one that is a MS, only select the division for the team that you are entering at this time.



Team Entry Form

Team you are entering:
 Wayne Wayne MS
Want to enter a different team?

Contact Name*:
Contact Day Phone*:
Contact Evening Phone*:
Contact Fax:
Contact Email*:

* = Required Field

Divisions

High School: Male Female
Middle School: Male Female

Cancel **Enter Team**

Step 7: You will see the following Event Entries screen. Click on the blue "Edit Entries" link (circled in red) to enter athletes in that event.

You are entered in this meet. Your entries are below. You may update them up until September 24, 2009 8:59PM EDT. [Print confirmation.](#)

Event Entries

High School Boys 5000 Meter Run [\[Edit Entries\]](#)

No entries in this event.

High School Girls 5000 Meter Run [\[Edit Entries\]](#)

No entries in this event.

Entry Fee & Payment Info

Summary

Total Due: \$0
Total Paid: \$0
You Owe: \$0
[Printable Invoice](#)

On the next page you will select the athletes to enter into the event. For Cross Country you will just check each athlete, for Track and Field you will check each athlete and then enter a seed mark if it is not already generated from past results.

Available Athlete Pool

- Davonta Beckham
- DaRaun Crawford
- Matt Emrick
- Anthony Gooden
- Myles Jordan
- Jeremy McDowell
- Jon Sheehan
- Kylin Williams

Currently Entered

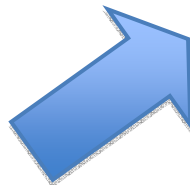
Done Editing

[Go to Team Page to Edit Roster](#)

As you click the check box next to the athlete, the will be switched to the "Currently Entered" column.

Step 8: Once all athletes are entered, click on the gray “Done Editing” button

Available Athlete Pool	Currently Entered
Go to Team Page to Edit Roster	<input checked="" type="checkbox"/> Davonta Beckham
	<input checked="" type="checkbox"/> DaRaun Crawford
	<input checked="" type="checkbox"/> Matt Emrick
	<input checked="" type="checkbox"/> Anthony Gooden
	<input checked="" type="checkbox"/> Myles Jordan
	<input checked="" type="checkbox"/> Jeremy McDowell
	<input checked="" type="checkbox"/> Jon Sheehan
	<input checked="" type="checkbox"/> Kylin Williams
	Done Editing



Step 9: You will be returned to the Event Entries screen and you will need to repeat steps 7 and 8 for each event you are entering.

Step 10: If you are entering a HS and a MS team you will need to repeat step 5, this time selecting the other team and complete through Step 9 to enter your teams.

Note: If you need to Edit your entries after you have registered, click on the blue “View/Edit Entries” next to your school name, and you will be able to adjust your entries.

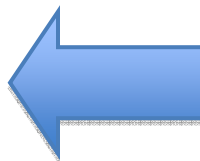
Online Registration

Already Entered

- Wayne - [View/Edit Entry](#)

Registration Details

Registration Opens: August 01, 2009 12



If you questions please feel free to contact Jim Findlay, the OHRunners Webmaster at jimfindlay1@gmail.com.